

# A G E N D A

## Strategic Monitoring Committee

Date: **Monday, 17th November, 2008**

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Time: **9.30 a.m.**

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Place: **The Council Chamber, Brockington, 35  
Hafod Road, Hereford**

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Notes: **Enclosures: An enclosure for agenda item 7  
is available on the Council's website or on  
request.**

Please note the **time, date** and **venue** of the  
meeting.

*For any further information please contact:*

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**Herefordshire Council**



# AGENDA

## for the Meeting of the Strategic Monitoring Committee

To: Councillor PJ Edwards (Chairman)  
Councillor WLS Bowen (Vice-Chairman)

Councillors PA Andrews, WU Attfield, KG Grumbley, TM James, RI Matthews,  
PM Morgan, AT Oliver, SJ Robertson and JK Swinburne

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive any declarations of interest by Members in respect of items on the Agenda.

#### GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is and leave the meeting room.

### 3. MINUTES

To approve and sign the Minutes of the meeting held on 20 October 2008.

Pages

1 - 8

<b>4. SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY</b>	
To consider suggestions from members of the public on issues the Committee could scrutinise in the future.	
<b>5. INTEGRATED CORPORATE PERFORMANCE REPORT</b>	9 - 76
To report the Council's performance for the first six months of 2008-09 against the Corporate Plan 2008-11 and national performance indicators used externally to measure the Council's performance, taking account of the separate but complementary financial performance report, risk and progress against the action plans produced following the Crookall review.	
<b>6. BUDGET MONITORING 2008/09</b>	77 - 100
To consider the Council's performance against revenue and capital budgets as at 30 September 2008 and provide an indication of the estimated outturn for the 2008/09 financial year.	
<b>7. INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES - SCRUTINY REVIEW</b>	101 - 102
To consider the final report of the scrutiny review of Information and Communication Technology Services.	
<b>Information and Communication Technology Services Scrutiny Review - appendix</b>	
<b>8. HEREFORDSHIRE CONNECTS - PROGRESS REPORT (TO FOLLOW)</b>	
To consider a progress report on the Herefordshire Connects Programme.	
<b>Herefordshire Connects update - SMC 17 Nov 08</b>	
<b>9. ELECTORAL REGISTRATION SERVICES (TO FOLLOW)</b>	
To note progress with the implementation of the electoral registration services action plan.	
<b>electoral registration SMC - 17 NOV 08 (2)fin</b>	
<b>10. USE OF CONSULTANTS</b>	103 - 110
To provide Strategic Monitoring Committee with information on the extent of the Council's use of external consultants in 2007/08.	
<b>11. WORK PROGRAMME</b>	111 - 114
To consider the Committee's work programme.	